

## *ATTENDANCE SETUP SCREENS*

**AT210 Attendance Parameters**  
Define how often school takes attendance, what constitutes a full day versus a half day absence, what constitutes perfect attendance, and when attendance notification letters are generated.

**AT215 Reason Codes**  
Define codes that indicate excuses for absences or tardies.

## *OTHER PERIOD ATTENDANCE*

**ATMISGATTN – Missing Attendance Taken Report**  
Print a report listing course section attendance not taken by classroom teachers on their classroom terminals.

**ATPDCALPRD – Totals by Calendar Period Report**  
Print a report of individual students' absences and tardy occurrences by calendar period.

**ATPDCONSEC – Consecutive Days Absence List**  
Print a report showing students who have been absent for a specified number of consecutive days.

**ATPDFREQDS – Attendance Frequency/Distribution Report**  
Print a report showing the number of absences that occurred on each weekday during a calendar period and the percentage of absences that occurred on that day.

**ATPDOCCUR – Absence or Tardy Occurrence Detail**  
Print a detailed report listing students with a specified number of absent and tardy occurrences, sorted by course and section number.

**ATPDOCCUR1 – Absence Alert Report**  
Print a report of absent and tardy occurrences in each course section, listing students who were absent or tardy for a specified minimum number of times.

**ATPDPERFEC – Perfect Attendance Report**  
Print a report listing students with perfect attendance records.

**ATPDFCSUM – Perfect Attendance Summary Report**  
Print a report listing students with perfect attendance records for either a date range or a range of school years.

**ATPDSCHATT – Student Schedule with Attendance Report**  
Print a listing of each student's scheduled classes for the year and attendance records for each class.

**ATSTAT – Attendance Statistics**  
Print a periodic review of attendance information for school administrators.

**ATTRUANCY – Truancy Report**  
Print a listing of truant students, their truancy dates, and total truancy days.

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